



Tools & Resources Committee Meeting Minutes
Monday, February 25, 2008
Atlas Mill – SEH

Member Participants: Jeff Mazanec (Chair), David Johnson, Dean Schiller, Jeff Elrick, Randy Junk, Janet Sosnosky, George Dearborn

Absent: None

Minutes Taken by: Nancy Lamers (DIVERSIFIED business solutions, inc.)

Summary of Action Items:

Name	Action	Deadline
Jeff Mazanec	Send a notice announcing training session on PermiTrack _{MS4} and request a volunteer from each NEWSC committee	Next meeting
Jeff Elrick	Add pollution prevention training videos to next SNEWPS meeting agenda	04/10/2008
Nancy Lamers	<ol style="list-style-type: none"> 1. Invite members from other NEWSC committees to attend March 31 Tools & Resources meeting 2. Burn CD of all versions of NEMO presentation to be reviewed by committee members at next meeting 3. Bring Pollution Prevention training DVDs to March 10 I&E Committee meeting for Jeff Elrick 	Next meeting
Recurring Agenda items:	Joint NEWSC / SNEWPS Follow-up	All meetings

I. Meeting Called to Order at 10:00 a.m.

II. Approval of Minutes from Last Meeting

- a) Motion to approve by Jeff Elrick
- b) 2nd by Dean Schiller

III. Status of PermiTrack_{MS4} Update Assignments

Jeff Mazanec received feedback from Sue Olson, Matt Heckenlaible and James Rabe at NEWS Council meeting. He will follow-up by sending a notice announcing a training session and request volunteers from each committee to add updates to the PermiTrack_{MS4}.

IV. Tools & Resources Vice Chair

Jeff Mazanec reviewed the role of a Vice Chair as being some to pull together details for each committee meeting agenda and to eventually succeed the Chair.

Janet Sosnosky was nominated to assume the Vice Chair and graciously agreed. Jeff Elrick seconded the nomination.

V. Joint Meetings with Other NEWS Committees

Committee members discussed the public website and the inclusion of additional information:

- What is Stormwater? – provide definition
- Why does my [county/ city/ village/ town] have to do this?
- What does it mean to me?
- Why should I care? – good for the environment/ waterway; required by law/ code (NR151 / NR216)
- What can/ should I do? – current public website content
- What does my local government do / have to do? – permit summary of requirements; Best Management Practices (BMPs) – definition; Erosion Control – definition (construction/ post-construction); Illicit Discharge Detection and Elimination (IDDE) – definition and what to do if you see it
- Who pays for it? – general revenue from property taxes; private property developers/ landowners; revenue from storm water user charges
- Local Community Contacts (via weblinks)

Committee members went on to identify key BMP areas in which local government is involved and gives public direction:

- Street sweeping
- Storm sewer/ inlet cleaning
- Leaf collection/ yard waste management
- Proprietary devices
- Bio-filter/ infiltration strips
- Detention/ treatment ponds

Nancy Lamers was asked to invite 1-2 members from other NEWSC committees to attend the March 31 Tools & Resources Committee meeting. Invited members are asked to share their opinions about the content & future of the public website:

- Primary topic areas
- Short description of each
- What else should be included, based on perspective/agendas of each NEWSC Committee

VI. Joint NEWSC / SNEWPS Follow-up

Jeff Elrick relayed that the next SNEWPS meeting is scheduled for 04/10/08 at Liberty Hall. At that time he will be stepping down as SNEWPS President and the position will be assumed by Pat VandenHeuvel of the City of Kaukauna.

Jeff Elrick agreed to coordinate the addition of the pollution prevention training DVDs to the April SNEWPS agenda.

Committee members discussed the availability of 4 training DVDs to NEWSC members (Announced on www.newsc.org). Members also discussed the potential of require a deposit for all non-NEWSC members who would like access to the training DVDs. This topic will be discussed at the next NEWSC Council meeting, but Tools & Resources committee members recommended that the training DVDs be offered only to current NEWSC members at this point. Nancy Lamers will bring the training DVDs to the March 10 I&E Committee meeting for Jeff Elrick.

Nancy Lamers was asked to burn a CD of all versions of NEMO Presentation for review by committee members at March 31 meeting.

VII. Update on NEWSC Full Member Meeting from 02/11

Links have been added to the “Events & News” section of www.newsc.org for:

- Dept. of Commerce contact info for MS4 permit section 2.4.1.1.3
- All WDNR Rules Under Revision
- Local Projects to get involved in

VIII. Action Items Reviewed and Next Meeting Date Set

Next Meeting:
Tuesday, April 1, 2008
10:00 a.m. – 1:30 p.m.
Atlas Mill – SEH

***NOTE:** Usual meeting time has been extended to allow time to work on public website content. Sandwiches will be provided by SEH for lunch.

IX. Meeting Adjourned at 11:30 a.m.