



IDDE Committee Meeting Minutes
Tuesday, March 18, 2008
1:30 to 3:30 p.m.
OMNI Associates, Inc.

Member Participants: Matthew Heckenlaible (Chair), James Rabe, Brian Wayner, Elizabeth Marks, Allen Davis, Ted Rohloff

Absent: Sue Olson, Peter Schlein, Keith Marquardt, Dena Mleziva

Minutes Taken by: Nancy Lamers (DIVERSIFIED business solutions, inc.)

Summary of Action Items:

Name	Action	Deadline
	1. Committee members were asked to forward exhibits to Matt Heckenlaible for inclusion in IDDE Presentation	
	2. Matt Heckenlaible will send link to "Where to go with the snow" WDNR brochure to Allen Davis	
	3. Committee members will review a field guide for doing outfall inspections handout provided by Brian Wayne and return with comments for him at April meeting	
	4. Nancy Lamers will verify with Jeff Mazanec when the re-scheduled Tools & Resources Committee meeting will be: April 1 @ 10 a.m. at SEH, Inc.	

I. Meeting Called to Order at 1:30 p.m.

II. Approval of Minutes from Last Meeting

III. IDDE Training Presentation

Matt Heckenlaible provided committee members with a printed handout of the presentation slides, as well as an outline of the corresponding verbal script, which was reviewed slide by slide.

Matt acknowledged that the basic purpose of the presentation is to address what an illicit discharge is and what procedures staff members needed to follow if one is observed or reported. Changes were suggested by committee members throughout and it was decided that it would be beneficial to add more photos and detailed scenarios.

Ted Rohloff pointed out that he believed agricultural activities were exempt and Matt Heckenlaible confirmed that that was true for the current MS₄, however he believes it will be addressed in a future permit.

Discussion took place about snow storage & dumping as it relates to illicit discharge. Matt Heckenlaible recently reviewed a WDNR brochure entitled, "Where to go with the snow" and agreed to forward the link to Allen Davis.

IV. Grand Chute Grant Update

Brian Wayner handed out a draft "Outfall Reconnaissance Field Guide" that is being developed by OMNNI Associates, Inc. for the Town of Grand Chute, with the final document being available to NEWSC members via the members' only section of the website.

Brian asked committee members to review the document and welcomed any suggestions or comments at the next IDDE Committee meeting.

V. Action Items Recapped / Agenda for Next Meeting

Nancy Lamers invited 1-2 IDDE Committee members to the next Tools & Resources Committee meeting to assist with comments and topic suggestions for the Public Website, which is currently under development and accessible from the NEWSC homepage or more specifically <http://www.newsc.org/public/index.htm>. Nancy will follow-up with the re-scheduled meeting date/time.

Next IDDE Committee Meeting:

Thursday, April 24, 2008

1:30 to 3:30 p.m.

OMNNI Associates, Inc.

VI. Meeting Adjourned at 3:30 p.m.