



Minutes

NEWSC Full Consortium Meeting at Grand Chute Town Hall

November 12, 2007

Members Present: Chairwoman Sue Olson, Amy Callis, Jared Schmidt, Nick VandeHey, Nick Waldschmidt, Mike Liebman, Dan Helf, Crystal Schiefelbein, Dean Schiller, Tracy Flucke, Jim Bachhuber, Matthew Heckenlaible, Scott Ahl, Sean Hutchison, Jeff Elrick, Dick Vanden Boogaard, Dave Vander Velden, Brian Olesen, David Johnson, Jay Yearwood, Allen Davis, Keith Marquardt, Jennifer Schaff, Dena Mleziva, Jan DeKeyser, Geoff Hibner, Jason Weis, Brian Wayner, Elizabeth Marks, Jeremy Freund, Jeff Mazanec, Keith Johnson, Laura Gray (Nowicki), James Rabe, George Dearborn, Janet Sosnosky, Randy Junk, Jessica Beckendorf, Tim Hamblin, Mary Kohrell

Chairwoman Olson called the meeting to order at 2:02 p.m.

1. **Welcome and Introductions:** The attending members briefly introduced themselves. The group briefly discussed a lawsuit against the DNR that could impact MS4 permits in the future. The Dane County court ruled in favor of the DNR; however, it was assumed that the petitioners may have 60 days to appeal the decision.
2. **Financial Report:** Nick Waldschmidt presented the 2007 financial report and the proposed budget for 2008. The 2007 report was current as of October 18, and included a summary of year end estimates. The 2008 budget was based on income from the existing membership. The group discussed changes in the budget that appeared confusing due to hiring DBS in the summer of 2007.
3. **2008 Budget Adoption:** A motion was made by Nick Vande Hey, seconded by Matt Heckenlaible, to approve the proposed 2008 budget. Motion carried unanimously.
4. **Committee Reports:**
 - Erosion Control
 - Nick Vande Hey stated that the committee is working on finishing the checklists for post-construction projects. Next, the committee will be working on the creation of BMP fact sheets which will contain information on maintenance of

BMPs. The committee recently met with the I & E subcommittee where the possibility of UW-Extension authoring the fact sheets was discussed.

- The next meeting is December 17 from 1PM to 3PM at McMahon offices. This meeting will focus on long-term training.
- Illicit Discharge
 - Matt Heckenlaible described the most recent Illicit Discharge projects which include a training video/powerpoint presentation to assist municipal staff. He also stated that an update on Grand Chute's inventory project and the Procedure Manual will be presented today.
 - The next meeting is January 10, 2008 from 1:30PM to 3:30PM at Omni offices.
- Tools & Resources
 - Jeff Mazanec reviewed the following Tools & Resources subcommittee projects:
 - The committee has been working with DBS to update the NEWS.org website.
 - The committee has developed an outline and model for the public website, called newsc.info, and will be meeting with the web developer soon.
 - A NEMO presentation was given to the SNEWPS group.
 - The next meeting is November 26 at 10AM.
- Information & Education
 - Amy Callis informed the membership that NEWS was awarded a DNR Stormwater Planning Grant and asked that the MOU's be returned as quickly as possible. Seasonal packets are almost completed. A survey will be sent out to the membership regarding how the seasonal packets are used.
 - The next meeting is December 3 from 2PM to 4PM at Outagamie County UW-Extension offices.

5. Illicit Discharge Detection and Elimination

- Brian Wayner, of OMMNI & Associates, presented a slide presentation and video entitled "Implementing an IDDE Outfall Inventory". The presentation highlighted a project completed in the Town of Grand Chute. They also intend to create a guidance manual, field manual, and geodatabase schema (which can create a starting point on how to begin a program). The group asked for clarification about the difference between major and minor outfalls. The difference typically was the size of pipe.
- Matt Heckenlaible, using a slide presentation, described the City of Green Bay's IDDE Procedures Manual. The manual will outline procedures for responding to known illicit discharges. City departments involved in implementation and/or response include the fire department and plumbing inspector.

6. Pollution Prevention

Jeff Mazanec and Sue Olsen outlined the essential elements of a pollution prevention program. Documentation of the program and continuing education are key. Jeff Mazanec presented a slide presentation and video with additional information from Sue Olson and distributed a binder containing information about purchasing a series of staff training videos. They also presented the possibility of NEWS purchasing the training videos contained in the binder.

7. Changes to FWWA Bylaws:

Sue Olson identified that the group was not directly following all of the bylaws originally developed for NEWS. Sue Olsen described the changes which included:

1. An increase in the number of allowed council members which would allow for at-large members or members from any additional committees which may form.
2. A clarification regarding elections of officers and an increase in the term for officers from one year to two years.
3. The changes have been approved by FWWA pending attorney review.

Mark Rohloff made and Jessica Beckendorf seconded a motion to approve the changes to the bylaws as proposed. The motion carried.

7. Election of 2008 Committee Chairs: Nominations were taken for committee chairs to be Erosion Control, James Rabe; Illicit Discharge, Matt Heckenlaible; I&E, Amy Callis; Tools & Resources, Jeff Mazanac.

Because Jeff Mazanac would exceed the number of allowed years as chair of Tools & Resources, and there was no other nominations, a motion was made by Jeff Ellwig, seconded by James Rabe, to wave the bylaws related to years for this election. Motion carried unanimously.

A motion was made by Jeff Ellwig, seconded by James Rabe, to approve the proposed committee chairs. Motion carried unanimously.

8. DNR News and Updates: Nick Vandehey reviewed several proposed changes to NR151 including:

- o The addition of a definition for TMDLs and Impaired Waters.
- o The possibility of a new standard which would move away from the 80% requirement toward a 5-tons/acre a day standard.
- o Post-construction redevelopment may increase from 40% to 60-80%.
- o Infill standard may increase to 80%.
- o Curve numbers may be adjusted down.
- o There may be additional TMDL language.

Jim Bachhuber commented that the changes will go to a statewide public hearing, the NR Board and Legislature in 2008, and potentially address agriculture. The agriculture issues may be reviewed after April-May 2008 due to the planting season. It is similar to NR 216 and we should be able to comment on NR 151. NEWS has two versions of the changes, but the most current is available online. It was noted that our NEWS Ordinance drafts should not wait for the changes

9. Public Education and Outreach Plan Development Workshop Follow-up: Sue Olsen described the workshop and intended outcomes. The group discussed the relationship between public involvement and the education plan. Sue reported that it was suggested by Jim Bertolocini that the Public Education and Outreach Plans be wrapped up into one plan rather than exist separately. The group was also reminded of the DNR letter that identified that annual reports are due in 2008, not in 2009 as originally identified.

10. Other Items: None.

11. 2008 Meeting Dates: The group reviewed the dates, and identified the meeting locations would continue to be at the Grand Chute office.

A motion was made by Matt Heckenlaible, seconded by Jeff Ellwig, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 3:35p.

Respectfully submitted,

A handwritten signature in black ink that reads "Jessica S. Beckendorf". The signature is written in a cursive style with a large initial 'J' and a long, sweeping underline.

Jessica Beckendorf,
NEWSC Secretary
(City of Menasha)

A handwritten signature in black ink that reads "Peter Schlein". The signature is written in a cursive style with a large initial 'P' and a long, sweeping underline.

Peter Schlein,
NEWSC Vice-Chair
(Brown County Planning Commission)