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## Erosion Control Committee Meeting Minutes

Tuesday, January 27, 2009

1:00 – 3:00 p.m.

McMahon Associates, Inc.

**Attendees:** Nick VandeHey, Ted Rohloff, Jeremy Freund, Brian Olesen, Nick Waldschmidt, Allen Davis, James Rabe, Mike Liebman

**Notes take by:** Diana Peterson, NEWSC Coordinator

### I. Meeting called to Order

Meeting called to order at 1:10 p.m.

### II. Approval of Minutes from Last Meeting

- a) Motion to approve by Ted Rohloff
- b) 2<sup>nd</sup> by Allen Davis
- c) Minutes approved with change to name Tim Roach.

### III. Review and Discussion Regarding Proposed NR 528

James is requesting for comments on the proposed NR 528. Nick noted the Stormwater Management Structure term needs further discussion from the committee. This item is located on page 6 of the proposed NR 528. Swales and bio filter language is absent from the definition. The statutory authority may provide a clear definition. The public hearing for comments is scheduled for late February 2009.

Recommendations:

- 1) Provide full comments on NR 528 to James Rabe by Friday, February 6, 2009.
- 2) Provide break out sessions on NR 528 on feedback from the Full Consortium.
- 3) Provide a one page major talking points for topics of discussion and provide comments from the NEWSC team members.
- 4) James will send to the EC committee the two page response from Jim Bachhuber from Earth Tech on the proposed NR 528 by Friday, February 6, 2009.
- 5) EC committee members to be facilitators for NR528 breakout session are: Nick, Allen, Mike and James.

### IV. EPA Proposed Construction and Development Effluent Limitations – Nick V.

Nick received a conference call on the proposed EPA proposed limitations. A draft letter will be used by the DNR, DOT and Builders Association. There would be multiple letters for each area. The letter will be sent out by next week February 2, 2009. A comment letter can be submitted per the Erosion Control committee.

Recommendation:

1) Nick will draft a letter for the committee to review.

**V. CPESC Review Course / Exam – James R.**

CPESC had 28 registered participants for the course. Ten people will be taking the exam. James made revisions to the registration form for non-NEWSC members to attend the CPESC training. James requests for Mike Liebman to verify the CPESC books were received. There are 17 to 18 NEWSC members who are attending the training, the remaining attendees are members-at-large.

**VI. Reference Guide Updates – Brian O.**

Brian is requesting for comments and additional feedback on NEWSC Stormwater Reference Guide. James suggested to refer to the table for an area of development: according to the city, town, village.

Recommendation:

- 1) Refer to page 15, second bullet on the indicated table. The Erosion Control Committee will rephrase the table in reference.
- 2) Leave the table as is and change the word “shall” to “will”.
- 3) Brian will provide an update on the table and language of the section to the Erosion Control Committee.
- 4) Complete the reference guide by the next Erosion Control meeting.

**VII. Member poll – Commercial Erosion Control Inspections – James and Diana**

Diana provided an update of the number of responses received on the questionnaire. Presently, there are 26 responses from the survey and 13 no responses.

Recommendations:

- 1) Diana will send the spreadsheet and data analysis from the Erosion Control questionnaire to James.
- 2) Diana will set up a meeting with James to review the data and to review next steps.

**VIII. PermiTrack and Organization Website**

**a) Website – Nick W.**

Ted Rohloff presented a question on the model standards and a question on the Bio Retention. Once an ordinance is made public record, the ordinances are added on the website.

Recommendations:

- 1) Nick W. can place the previously released reference guide on the public website.
- 2) Place all the appendices over except for the Operation & Management draft plans document.
- 3) James will have time to convert PDF files and will send to Nick. A draft watermark will be placed on the documents.
- 4) Brian is to send a PDF of the reference guide to James prior to posting on the website.

**b) PermiTrack – Ted R.**

James will work with Sue on the PermiTrack MS4 document. Changes included adding a BMP for CPESC training and the Erosion Control Questionnaire. Goals that were added included: Scheduling the CPESC course and exam; CPESC training; Bio Filtration Project under Post Construction.

Recommendations:

- 1) Diana will send a copy of the document to James with the new list of appendices.
- 2) The fact sheet created with the EPA will be added to PermiTrack.
- 3) Create an activity for the NEWSC reference guide for the ordinance.
- 4) James will work with Ted R. on the BMP's and activities.
- 5) James will work with Peters on Stormwater Quality Management.

**IX. Operation and Maintenance Plans for each BMP**

**a) Wet Detention Pond – Mike L.**

**b) Dry Detention pond – Mike L.**

Both section A and section B were combined for discussion. James will assist Mike in creating a uniform format for the document.

Recommendation:

- 1) Nick V. suggested to add a reference to NR 528 for the Stormwater Pond information applicable to laws and regulations.
- 2) The graphics within the document need to be compressed.

**c) Infiltration Basin – Brian O.**

Brian added pictures to the Infiltration Basin presentation. Brian will email the presentation to James for further comments.

**d) Bioretention & Rain Gardens – Nick W.**

Nick V. will assist Nick W. with pictures of Bioretention and Rain Gardens. The EC committee will review the document and any overlapping of information contained within the plan.

**e) Grass Swales – Jeremy F.**

Jeremy requests for pictures of Grass Swales. James and Nick V. will provide pictures.

**f) Catch Basins & Proprietary Devices – James R.**

The catch basins & proprietary devices plan is In progress. Add to the next agenda for an update.

**X. BMP Fact Sheets (UW-Extension) – Nick V.**

**XI. Other Topics Committee Members want to Discuss**

No other topics discussed

**XII. Agenda for Next Meeting**

- 1) CPESC
- 2) Reference Guide
- 3) Membership Guide
- 4) Fact Sheets
- 5) EPA Discussion
- 6) PermiTrack and NEWSC website

**XIII. Adjourn**

Motion to adjourn: Jeremy F

2<sup>nd</sup>: Ted R.

Meeting ended at 3:00 p.m.

Next meeting on Tuesday, March 3, 2009 from 1:00 – 3:00 p.m. at McMahon & Associates