



Erosion Committee Meeting Minutes
Thursday, April 17, 2008
1:00 to 3:00 p.m.
McMahon Associates, Inc.

Member Participants: James Rabe (Chair), Nick Waldschmidt, Brian Olesen, Jeremy Freund

Absent: Sean Hutchison, Allen Davis, Ted Rohloff, Nick Vande Hey, Mike Liebman, Dena Mleziva, Keith Marquardt

Minutes Taken by: Nancy Lamers (DIVERSIFIED business solutions, inc.)

Summary of Action Items:

Name	Action	Deadline
1.	(carry-over) Nick Vande Hey will locate new legislation about residential wet ponds and forward to committee members.	
2.	(carry-over) Nick Vande Hey to present appendices to David Liebel (UW-Extension) and ask about the possibility of researching for existing educational literature and also what he needs from committee members to assist with development of educational material.	
3.	James Rabe will forward DRAFT O&M Plan to committee for feedback and continue to develop as necessary	
4.	Nick Waldschmidt & Brian Olesen will forward copies of other O&M Plan examples to James Rabe for consideration	
5.	Nancy Lamers will post completed Stormwater Reference Guide Appendices to "Member's Only" section of NEWSC website and follow-up with James Rabe a week before next meeting	
6.	James Rabe & Nick Waldschmidt will ensure proposed 10-15-minute presentation @ May 12 Full Membership meeting is added to NEWSC Council agenda	

7. Jeremy Freund will continue to research detailed information from sources he has already identified and shared with committee members. He will also forward .pdf documents to James Rabe by email.
 8. James Rabe will forward .pdf documents from Jeremy to I&E Committee Chair, Jessica Beckendorf, for consideration
 9. James Rabe to add review of Tools & Resources Public Website to May 15 Erosion Control meeting agenda
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I. Meeting Called to Order at 1:05 p.m.

II. Approval of Minutes from Last Meeting

- a) Motion to approve by Jeremy Freund
- b) 2nd by Nick Waldschmidt

III. Operation and Maintenance Plans for each BMP

- a) James Rabe presented a handout of the “Post-Construction Stormwater Management Best Management Practices Operation and Maintenance Plan,” which is currently under development. He will forward a DRAFT to all committee members for feedback.
- b) Nick Waldschmidt & Brian Olesen offered to forward James Rabe copies of other O&M Plan examples via email.

IV. Posting of Appendices to NEWSC Members Website

Committee members agreed that the Stormwater Reference Guide Appendices have been finalized and should be posted to the NEWSC website. Nancy Lamers will add links and notify James Rabe when the documents are available for on-line review.

V. Presentation Appendices at May Full Membership Meeting

Committee members agreed that the appendices should be presented at the next Full Membership meeting. James Rabe & Nick Waldschmidt will ensure that the topic is discussed at the next NEWSC Council meeting.

VI. BMP Fact Sheets (UW-Extension)

- a) James Rabe disseminated a handout contributed by Mike Liebman entitled, "Skills for Protecting Your Stream: Retrofitting Your Own Backyard," which was located on the Center for Watershed Protection website.
- b) Jeremy Freund passed out several documents that he located, including:
 - "A Non-Engineers Guide to Stormwater Terms" – Thurston County, WA
 - "Commercial Stormwater Facility Maintenance" – Dept. of Environmental Protection
 - "Stormwater Practice Maintenance" - Center for Watershed Protection
 - "Help Prevent Flooding in Your Neighborhood" – Thurston County, WA
 - "Maintaining Your Stormwater Pond" – Thurston County, WA
 - "Stormwater Pond Maintenance" (PowerPoint) – South Carolina Dept. of Health and Environmental Control
 - "Maintenance of Stormwater Wetlands and Wet Ponds" – North Carolina Cooperative Extension Service

VII. Tools & Resources Committee Meeting – April 1 at 10:00 a.m. at SEH

Nick Waldschmidt & Brian Olesen provided an update to the committee about their attendance at this meeting. James Rabe suggested that review of the Public Website under development by the Tools & Resources Committee be added to the next meeting agenda.

VIII. Other topics committee members want to discuss

None

IX. Action Items Recapped / Agenda for Next Meeting

**Next Meeting:
Erosion Control Committee
Thursday, May 15, 2008
1:00 – 3:00 p.m.
McMahon**

X. Meeting Adjourned at 2:05 p.m.