



Erosion Committee Meeting Minutes
Thursday, March 20, 2008
1:00 to 3:00 p.m.
McMahon Associates, Inc.

Member Participants: James Rabe (Chair), Sean Hutchison, Nick Waldschmidt, Ted Rohloff, Nick Vande Hey, Brian Olesen, Keith Marquardt, Jeremy Freund, Mike Liebman, Dena Mleziva

Absent: Jessica Beckendorf, Allen Davis

Minutes Taken by: Nancy Lamers (DIVERSIFIED business solutions, inc.)

Summary of Action Items:

Name	Action	Deadline
1. Nick Vande Hey	will locate new legislation about residential wet ponds and forward to committee members.	
2. Nick Vande Hey	to present appendices to David Liebel (UW-Extension) and ask about the possibility of researching for existing educational literature and also what he needs from committee members to assist with development of educational material.	
3. Mike Liebman and Jeremy Freund	will research existing educational literature and forward findings to James Rabe.	
4. Nick Waldschmidt and Brian Olesen	will check their respective calendars and let James Rabe know if they are able to attend the April 1 Tools & Resources meeting.	

I. Meeting Called to Order at 1:05 p.m.

II. Approval of Minutes from Last Meeting

- a) Motion to approve by Ted Rohloff
- b) 2nd by Jeremy Freund

III. Post Construction Storm Water Reference Guide Appendices

- a) The committee reviewed Appendices A-L and made some final suggestions for revisions to be made by DBS:
 - Table of Contents – O&M to be spelled out
 - Financial Guarantee – wrap text in #2 of Stormwater sheet
 - Appendix J – 14-Font, Bold header
- b) Nick Vande Hey advised the committee that a new law recently passed making municipality (community) responsible for maintenance of wet ponds in residential subdivisions. Nick will locate new legislation document and forward to committee members. Nick also informed the committee that he new that the law was not retroactive, but rather would be effective from the date the law was approved.
- c) Jeremy Freund pointed out that this new law might require the committee to develop two separate maintenance agreements, which will be addressed in a future meeting agenda, giving the committee time to review the new law first.

IV. Operation and Maintenance Plans for each BMP

- a) Committee members agreed to develop a master document covering all post-construction practices, with the inclusion of a document to check BMP's that are applicable.
- b) It was also suggested that a document be included for the property owner to sign, acknowledging receipt of the O&M Plan.

V. BMP Fact Sheets (UW-Extension)

A short educational piece, much like the WDNR Fact Sheets, would be developed by David Liebel (UW-Extension), which would include a web address to more info and would also reference technical codes and/or ordinances.

- Nick Vande Hey to present appendices to David Liebel (UW-Extension) and ask about the possibility of researching for existing educational literature and also what he needs from committee members to assist with development of educational material.
- Mike Liebman (i.e. Center for Watershed Protection) and Jeremy Freund

(i.e other states) will research existing educational literature and forward findings to James Rabe.

VI. Tools & Resources Committee Meeting – April 1 at 10:00 a.m. at SEH

- a) Nancy Lamers invited 1-2 Erosion Control Committee members to the next Tools & Resources Committee meeting to assist with comments and topic suggestions for the Public Website, which is currently under development and accessible from the NEWSC homepage or more specifically <http://www.newsc.org/public/index.htm>.
- b) Nick Waldschmidt and Brian Olesen volunteered to check their respective calendars and let James Rabe know if they are able to attend the meeting.

VII. Other topics committee members want to discuss

Ted Rohloff mentioned a conference being hosted by UW-Madison on April 17-18, "Drainage Engineering Fundamentals for Non-Engineers."

VIII. Action Items Recapped / Agenda for Next Meeting

**Next Meeting:
Erosion Control Committee
Thursday, April 17, 2008
1:00 – 3:00 p.m.
McMahon**

IX. Meeting Adjourned at 3:05 p.m.